

Multiply-ED Local Education Governance Monitoring Tool

Instructions: Conduct the following data-gathering activities to answer the tool below:

- Observe at least two (2) Local School Board (LSB) meetings
- Interview three of the members of the (LSB): one from the local government, one from DepEd and one from CSO/ private sector representatives
- Request and review pertinent documents on the LSB and Special Education Fund (SEF), such as policy documents on the LSB, minutes of the LSB meetings, LSB/ SEF reports, , SEF plans/ budget, others

Answer the question on Column 1 with Yes or No (Column 2) and indicate the sources (Column 3) used to answer the question. Provide details/ notes on Column 4.

Answer the Annex during the conduct of monitoring and/or after.

Province/Municipality/City	
Fiscal Year covered	

Question (1)	Response (2)		Sources (3)	Details/Notes/Observations (4)
	Yes	No		
1. Is the Local School Board (LSB) at the city/municipality of the locality convened and activated?				The LSB is composed of the following active members: <ul style="list-style-type: none"> <input type="checkbox"/> Local Chief Executive <input type="checkbox"/> Superintendent/supervisor <input type="checkbox"/> Treasurer <input type="checkbox"/> Chair of education committee of Sanggunian <input type="checkbox"/> SK Representative <input type="checkbox"/> President of the PTA federation <input type="checkbox"/> Teacher representative <input type="checkbox"/> Representative of non-academic personnel Other notes:
2. Does the LSB meet on a regular basis?				The LSB is supposed to meet at least once a month. Notes:
3. Can all members of the LSB recommend/ set agenda to be tackled in the LSB meeting?				
4. Did the mayor/ governor preside over the LSB meeting attended?				If no, is it common that the mayor/ governor does not preside the LSB meeting and why:
5. Does the LSB prepare their annual school board budget?				

Question (1)	Response (2)		Sources (3)	Details/Notes/Observations (4)
	Yes	No		
6. Did the annual school board budget of the LSB give priority to what is prescribed in the Local Government Code (LGC) of 1991?				<p>LGC 1991 sets the following as the priorities of the LSB:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Construction, repair, and maintenance of school buildings and other facilities of public elementary and secondary schools; <input type="checkbox"/> Establishment and maintenance of extension classes where necessary; and <input type="checkbox"/> Sports activities at the division, district, municipal, and Barangay levels.
7. Did the LSB allocate resources based on the expanded use of SEF indicated in DepEd-DBM-DILG Joint Memorandum Circular Nos. 2020-001 and 2020-002?				What are they:
8. Did the LSB use school/ student performance metrics in preparing their plan and budget?				<p>What are these performance metrics (check as many performance metrics used):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Participation rate <input type="checkbox"/> Cohort survival rate <input type="checkbox"/> Reading performance <input type="checkbox"/> Dropout rate <input type="checkbox"/> Malnutrition rate <input type="checkbox"/> Others, specify: _____
9. Did the DepEd Schools Division Superintendent submit a report to the LSB on the needs of schools within the locality?				<p>Report must have:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Amount of resources allocated to the individual schools <input type="checkbox"/> Results of analysis of teacher shortage or teacher : student ratio by school <input type="checkbox"/> Schedule of construction of classroom by school from all sources / funds <input type="checkbox"/> Indicators of school performance <input type="checkbox"/> Other needs especially related to the pandemic (learning material, PPE, hygiene kits, etc.) <p>Other notes:</p>
10. Did the LSB issue a budget call that responded to the DepEd SDS report?				
11. Did the LSB accept request for funding from schools directly?				
12. Were there consultations / discussions / hearings with schools concerned and other stakeholders conducted by LSB?				
13. Did the LSB take into account the inputs of youth/ civil society representatives in the board in				

Question (1)	Response (2)		Sources (3)	Details/Notes/Observations (4)
	Yes	No		
finalizing their plans/ budget?				
14. Was the budget approved/ adopted on consensus?				If no, what was the result of the votation?
15. Was the final SEF Budget in the municipality/city, as approved by majority of the LSB, able to support the requests of the schools?				
16. Were requests not funded by the municipality/city LSB transmitted to the provincial LSB for possible funding?				
17. Were there other resources allocated apart from the SEF to support the schools' requests / education access in the city/municipality?				
18. Is the utilization report of the SEF Budget posted on the website of the LGU and/or in at least three (3) conspicuous public places?				SEF Utilization rate:
19. Are there other programs / projects that the local government implements in support of learning continuity in the time of the pandemic?				What are they:
20. Is there education support for 4Ps families / indigent learners?				What are they:
21. Does the LGU have a separate office (other than the LSB) specifically for education?				

22. X-Ed is advocating for the expansion of the Local School Board to include representative from the student organizations and principals. Do the LSB members interviewed agree? Note their response and comments.	
23. Do you have further comments regarding local government support to education continuity amidst the pandemic?	

Annex: Note any observed improvements or changes for the better in the attitude of the personnel, actions, processes, standards, etc. in the course of your monitoring.

Our monitoring is constructive accountability, which means it is proactive and preventive. We encourage government offices to improve their performance as we conduct the monitoring and prevent any inefficiencies or non-compliance to standards. In the course of the monitoring and after the monitoring, note/ discuss if there are/ have been improvements or changes for the better in the attitude of the personnel, actions, processes, standards, etc. relevant to learning continuity, learning recovery and/or face -to-face standards monitored. Note the other information about your observation.

Improvement/ changes for the better observed	How and/or when did you notice	What standards monitored are these changes relevant/ related to	Other details/ information